MPACE Leadership Meeting Minutes
February 08, 2018
12:00 – 1:30 pm
Dean’s Lunch Room

Attendees: Maureen Burns, Danny Foti, Shreya Raghaven, Ramkumar TA, Jonathan Estrada, Krishnandhu Makhal, Lenoardo Regoli, Prateek Shekhar.

MPACE Executive Committee members and roles:

1. Faculty Liaison: Dr. Mark Moldwin
   a. Advocate for CoE postdocs
   b. Advisor for all members
   c. Enrich postdoc training and career development

0. Staff Liaison: Maureen Burns
   a. Advocate for CoE postdocs
   b. Help enrich postdoc training
   c. Treasurer
   d. Event coordinator/Order food etc

1. Chair: Ramkumar Annamalai
   a. Lead the MPACE meetings
   b. Take meeting minutes
   c. Maintain membership list (Mcommunity) and calendar
   d. Organize event committees
   e. Event planning and execution

2. Vice-Chair: Leonardo Regoli
   a. Lead MPACE meetings
   b. Take meeting minutes (when Chair is absent)
   c. Maintain membership list (Mcommunity) and calendar
   d. Organize event committees
   e. Event planning and execution

3. Academic job search committee Chair: Shreya Ragavan
   a. Advertise the academic job search committee
   b. Organize peer-mentored groups
   c. Coordinate with UMPDA to extend the groups
   d. Maintain a postdoc alumni network
   e. Committee members: Ram, Shreya, Pratik, Lenoardo and Danny

4. MPACE Liaison for UMPDA: Prateek Shekhar
   a. Update from UMPDA meeting
   b. Co-ordinate with UMPDA for join events
   c. Advocate for CoE postdocs inclusion in UMPDA
d. Distribute MPACE flyers to UMPDA members

5. MPACE Seminar Series chairs: Krishnandhu Makhal, and Jonathan Estrada
   a. Organize MPACE seminar series
   b. Invite member for presentation
   c. Coordinate with UMPDA for joint events

6. Social chair: (TBD)
7. Industry job search committee chair: (TBD)

Agenda for the Feb 16 meeting:
   a. Mark Moldwin (MPACE Advocacy)
   b. Alisha (Postdoc Resources)
   c. Ram and Shreya (Past, present and Future)
   d. Round table meeting?
   e. Brainstorming
   f. Academic job search group sign-up
   g. Recruit members for the executive committee
   h. Interest sheet?
   i. Ask for other ideas and concerns?

Things to do before the event:
1. Maureen will contact Aaron Jay (Co-chair) to invite him for the Feb 16th meeting
2. Send reminder email for Feb 16 MPACE Luncheon at least 24 hours before the event (COE_postdoc list)
3. Update our MPACE website (https://mpace.engin.umich.edu/) and shared MPACE events calendar