MPACE Leadership Meeting Minutes
Nov 08, 2018
12:00 – 1:30 pm

Attendees: Maureen, Mark Moldwin, Ramkumar, Jonathan, Leonardo Regoli, Prateek Shekhar, Daniel Foti, Christopher Durot, Sara Shashaani, Cynthia Gerlein-Safdi, Genevieve Plant, Ke Xu, Yaoxian Huang, Molong Duan, and Alisha Diggs

New MPACE Executive Committee for 2019:

1. Faculty Liaison: Dr. Mark Moldwin (mmoldwin)
   a. Advocate for CoE postdocs
   b. Advisor for all members
   c. Enrich postdoc training and career development

2. Staff Liaison: Maureen Burns (moburns)
   a. Advocate for CoE postdocs
   b. Help enrich postdoc training
   c. Treasurer
   d. Event coordinator/Order food etc

3. Chairs: Jonathan (jbestrad), Leonardo (lregoli)
   a. Lead the MPACE meetings
   b. Take meeting minutes
   c. Maintain membership list (Mcommunity) and calendar
   d. Organize event committees
   e. Event planning and execution

4. MPACE Department representatives: ME: Jon Estrada, BME: Ramkumar (ramta), Nuclear: Christopher (durot), IOE: Sara Shashaani (shashaa), CLASP: Ke Xu (kexu), AERO: Molong Duan (molong), MS: Shreya (shreyar)
   a. Share MPACE related info with postdocs and faculty liaisons in their respective departments
   b. Work closely with faculty liaisons to encourage participation and involvement
   c. Advice executive members on event organization
   d. Maintain a postdoc alumni network

5. Academic committee Chair: Alisha Diggs (adiggs), Shreya (shreyar)
   a. Organize MPACE seminar series (job talk)
   b. Organize peer-mentored groups
   c. Advertise the academic job search groups
   d. Invite member for presentation
   e. Coordinate with UMPDA for joint events

6. Industry committee Chair: Genevieve Plant (geplant)
   a. Provide industry job related info with postdoc community
   b. Advertise the industry job search committee
   c. Organize peer-mentored groups
   d. Coordinate with UMPDA to extend the groups
e. Maintain a postdoc alumni network
f. Co-ordinate with UMPDA for joint events

7. **MPACE Liaison for UMPDA**: May be UMPDA can send someone here
   a. Update from UMPDA meeting
   b. Co-ordinate with UMPDA for joint events
   c. Advocate for CoE postdocs inclusion in UMPDA
   d. Distribute MPACE flyers to UMPDA members

8. **Social chair**: Daniel Foti (dfoti)
   a. Organize social events such as happy hours
   b. Engage in community building
   c. Co-ordinate with UMPDA for joint events

**Meeting Minutes (11-08-2018):**

1. **New format for Seminar Series:**
   a. “Job Talk” instead of research presentation
   b. A faculty member will be invited to give feedback on job talk
   c. Only during academic year. I.e., Fall and Winter
   d. In spring/summer will hosts writing groups

2. **Travel award:**
   a. Funds will be allocated from MPACE budget for “Engineering postdoc travel award”
   b. Format for the selection and prize amount will be decided on Dec meeting

3. **Social events:**
   a. Ugly sweater party for December 2018?
   b. Thanksgiving dinner parties? Volunteers needed.

4. **Conflict management workshop and panel discussion**
   a. Date: November 12th
   b. Time: 12:00 – 1:30 pm

5. **Engage with UMPDA**
   a. UMPDA reps to participate in MPACE meetings and vice-versa
   b. Include MPACE slides