**MPACE minutes 5/5/16**

**Attendance**

# Kathleen McEnnis, Shreya Raghavan, Farshad Harirchi, Salimeh Yasaei Sekeh, Yen Kong, Martin Hoecker-Martinez, Stephanie Christau, Foad Kabinejadian, Anu David, Ramkumar TA

**Email Announcements**

Will make an email list that we can moderate – Kathleen will make, populate with emails from sign in lists

Add Website in the emails

**Groups**

Won’t call them circles to prevent confusion with UMPDA – they are MPACE groups

* Academic Job group – Elsje
  + maybe get faculty who has been on search committee before to talk to group
* Industry Job group – Shreya
* WriteOns – Yen
* Outreach group – Shreya
  + Not for new outreach projects, just list for fwding UMPDA and other events in need of volunteers

**WriteOns**

Yen is now in charge. Time is now in the afternoon 3:30-5:30pm Wed every other week starting May 11th. Ask Elizabeth to reserve a Duderstat conference room for it.

**Coffee Hour**

Alternate morning and afternoon coffee hour times. Next one: 8:30 – 10am. LBME (but include a map) on May 18th (3rd Wednesday).

Future Coffee Hours to put on calendar:

June 15th 2:30 – 4pm LBME

July 20th 8:30 – 10am LBME

After 3 months at same place revaluate and decide if we want to switch it up. Will continue with every third Wednesday though, so Aug 17th, place TBA, and time TBA

**Logo**

We have a new logo!

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**Website** [**http://mpace.engin.umich.edu/**](http://mpace.engin.umich.edu/)

Send stuff to Ram that might be good on there

**Social Events**

Make a social coordinator – Ram

First event will be a summer picnic – Sat June 25th at island park with a BBQ. Ram will look into reserving a place and talk to Elizabeth about food

**Other**

We are in favor of having some sort of bylaws to make our group more organized. Will discuss more next meeting. Kathleen will send out the UMPDA bylaws she received from JP once she makes an email list for us to look through before the next meeting.