



MPACE Leadership Meeting Minutes
February 08, 2018
12:00 – 1:30 pm
Dean's Lunch Room

Attendees: Maureen Burns, Danny Foti, Shreya Raghaven, Ramkumar TA, Jonathan Estrada, Krishnandhu Makhal, Lenoardo Regoli, Prateek Shekhar.

MPACE Executive Committee members and roles:

1. Faculty Liaison: **Dr. Mark Moldwin**
 - a. *Advocate for CoE postdocs*
 - b. *Advisor for all members*
 - c. *Enrich postdoc training and career development*
0. Staff Liaison: **Maureen Burns**
 - a. *Advocate for CoE postdocs*
 - b. *Help enrich postdoc training*
 - c. *Treasurer*
 - d. *Event coordinator/Order food etc*
1. Chair: **Ramkumar Annamalai**
 - a. *Lead the MPACE meetings*
 - b. *Take meeting minutes*
 - c. *Maintain membership list (Mcommunity) and calendar*
 - d. *Organize event committees*
 - e. *Event planning and execution*
2. Vice-Chair: **Leonardo Regoli**
 - a. *Lead MPACE meetings*
 - b. *Take meeting minutes (when Chair is absent)*
 - c. *Maintain membership list (Mcommunity) and calendar*
 - d. *Organize event committees*
 - e. *Event planning and execution*
3. Academic job search committee Chair: **Shreya Ragavan**
 - a. *Advertise the academic job search committee*
 - b. *Organize peer-mentored groups*
 - c. *Coordinate with UMPDA to extend the groups*
 - d. *Maintain a postdoc alumni network*
 - e. *Committee members: Ram, Shreya, Pratik, Lenoardo and Danny*
4. MPACE Liaison for UMPDA: **Prateek Shekhar**
 - a. *Update from UMPDA meeting*
 - b. *Co-ordinate with UMPDA for join events*
 - c. *Advocate for CoE postdocs inclusion in UMPDA*

- d. Distribute MPACE flyers to UMPDA members*
- 5. MPACE Seminar Series chairs: **Krishnandhu Makhil, and Jonathan Estrada**
 - a. Organize MPACE seminar series*
 - b. Invite member for presentation*
 - c. Coordinate with UMPDA for joint events*
- 6. Social chair: (TBD)
- 7. Industry job search committee chair: (TBD)

Agenda for the Feb 16 meeting:

- a. Mark Moldwin (MPACE Advocacy)*
- b. Alisha (Postdoc Resources)*
- c. Ram and Shreya (Past, present and Future)*
- d. Round table meeting?*
- e. Brainstorming*
- f. Academic job search group sign-up*
- g. Recruit members for the executive committee*
- h. Interest sheet?*
- i. Ask for other ideas and concerns?*

Things to do before the event:

- 1. *Maureen will contact Aaron Jay (Co-chair) to invite him for the Feb 16th meeting*
- 2. *Send reminder email for Feb 16 MPACE Luncheon at least 24 hours before the event (COE_postdoc list)*
- 3. *Update our MPACE website (<https://mpace.engin.umich.edu/>) and shared MPACE events calendar*